



United States  
Department of  
Agriculture

Forest  
Service

Gallatin National  
Forest

Contracting  
P.O. Box 130  
Bozeman, MT 59771

File Code: 6320

Date: 4 October 2004

Interested Individual

**RE: RFQ AG-0398-S-05-0002**

This serves as both the cover letter and letter of instruction for the above RFQ. If you are interested in providing a price for this contract, please fill out the short package and return to the address in block number 9 of the front cover sheet, (SF 1449), which is the same address that is listed above.

I have set up two additional sections/directories: Complete AG-0398-S-05-0002 and Short AG-0398-S-05-0002 Return. The complete AG-0398-S-05-0002 contains all of the "boiler plate" requirements and specifications. The Short AG-0398-S-05-0002 Return is the portion that needs to be completed and returned by Close Of Business on the 25<sup>th</sup> of October, to be considered for an award of the contract. Please complete all of the clauses in this portion.

Be sure to include your DUNS number on your bid so that I can ensure your firm is registered in the Central Contractor Registration (CCR) Data base. The basic information is included in Section E of the full package under FAR Clause 52.212-1 paragraph (j) – Data Universal Numbering System (DUNS) and is followed-up in paragraph (k) - Central Contractor Registration. If you have questions regarding the requirement to be registered in CCR, please contact me and I can provide you with additional information.

If you need help in completing the information requested in the short package please call me at (406) 587-6760 or write me at the above address

Sincerely;

/s/

WILLIAM M. PFEIFER  
Contract Specialist

Enclosures: Full AG-0398-S-05-0002 and Short AG-0398-S-05-0002

Cc: District Ranger - HLRD

